

**CITY OF PALMETTO
CITY COMMISSION MEETING
AND CRA BOARD MEETING
January 4, 2016
7:00 PM**

Elected Officials Present:

Shirley Groover Bryant, Mayor
Brian Williams, Vice Mayor, Commissioner, Ward 3
Tamara Cornwell, Commissioner-at-Large 2
Jonathan Davis, Commissioner-at-Large 1
Harold Smith, Commissioner, Ward 1
Tambra Varnadore, Commissioner, Ward 2

Staff Present:

Mark Barnebey, City Attorney
Jeff Burton, CRA Director
Jim Freeman, City Clerk
Allen Tusing, Public Works Director
Scott Tyler, Chief of Police
Amber Foley, Assistant City Clerk

Mayor Bryant called the meeting to order at 7:00 p.m., followed by a moment of silence and the Pledge of Allegiance.

All persons intending to address the City Commission were duly sworn.

Chief Tyler administered the Oath of Office to new Police Officer Nico Lee.

PROCLAMATION: Mayor Bryant presented the Fair of the Century Proclamation to John Neuhauser, Fair President and Dan West, Fair Manager. This is the 100th Anniversary of the Manatee County Fair. The Fair begins January 14, 2016.

1. CITY COMMISSION AGENDA APPROVAL

Motion: Commissioner Davis moved, Commissioner Williams seconded, and the motion carried 5-0 to approve the January 4, 2016 Agenda.

2. PUBLIC COMMENT

No comment.

3. CONSENT AGENDA APPROVAL

A. Clerk's Office

1. November 2nd, November 16th, and December 7, 2015 Minutes
2. Special Function Permits
 - a. MLK Parade 1/16/2016
 - b. Palmetto Charter School 5K Race 3/5/2016
 - c. DeSoto Society Beer Garden Permit for the Regatta Event 2/6/2016
 - d. Riverside Regatta Event 2/6/2016
3. Blalock Walters Legal Invoices
4. Resolution 2016-01 Support Legislative Session

B. Police Department

1. Surplus Property
2. FFY2016 JAG Grant

C. Public Works

1. Public Utilities Easement

Ms. Foley asked item 3.A.2.d., Regatta Special Function Permit, be removed for clarification.

Motion: **Commissioner Davis moved, Commissioner Williams seconded, and the motion carried 5-0 to approve the January 4, 2016 Consent Agenda with the removal of the Regatta Special Function Permit.**

3.A.2.d. Riverwalk Regatta Special Function Permit 2/6/2016 Discussion:

Ms. Foley asked Mayor and Commission about the fees for the use of the City's Boat Ramp, Riverside Park West, and the Green Bridge Fishing Pier. The applicant has requested a waiver of those fees for the event. Mayor and Commissioner were in agreement with this.

Motion: **Commissioner Davis moved, Commissioner Williams seconded, and the motion carried 5-0 to approve item 3.A.2.d., Riverwalk Regatta Special Function Permit with a waiver of the fees.**

4. SELECTION OF VICE MAYOR

Motion: **Commissioner Varnadore nominated Commissioner Cornwell for Vice Mayor. The motion died for lack of a second.**

Motion: **Commissioner Davis moved, Commissioner Cornwell seconded, and the motion carried 5-0 to elect Commissioner Smith as Vice Mayor.**

5. SEAWALL REPLACEMENT RFQ

Mr. Freeman informed Commission that a Request for Quote (RFQ) was issued on October 21, 2015 to perform work of installing seawall panes and new cap on the west side of the Green Bridge and a new seawall cap only on the east side of the Green Bridge. The Purchasing Department received ten quotes which were narrowed down to two. The two quotes were reviewed by the Purchasing Agent for cost, time frame start to finish, and references. Marine Contracting Group (MCG) proposed to start the project within ten calendar days from the Notice to Proceed and complete the project within 120 calendar days at a cost of \$327,269.00. Quality Marine Construction proposed to start working on the project within five calendar days from the Notice to Proceed and complete the project within 43 working days at a cost of \$341,610.00. Based on the emergency status and the need to expediently complete this project a contract with Quality Marine Construction is being brought forward for approval.

Mr. Freeman explained that this contract would have come before Commission sooner; however, MCG appealed the Purchasing Agent's decision to the City Clerk. The City Clerk upheld the decision made by the Purchasing Agent and MCG appealed that decision to the Mayor. The Mayor upheld the decision made by the City Clerk and the Purchasing Agent. MCG did not wish to appeal any decision further.

Motion: **Commissioner Davis moved, Commissioner Williams seconded, and the motion carried 5-0 to authorize the Mayor to execute a contract with Quality Marine Construction in the amount of \$341,610.00 and approve a 10% contingency of \$34,161.**

Mayor Bryant recessed the City Commission meeting at 7:30 p.m. to open the January 4, 2016 CRA Board meeting.

Mayor Bryant reconvened the City Commission meeting at 7:37 p.m.

6. TRAFFIC UPDATE

Mayor Bryant informed Commission that she is working on obtaining a copy of the presentation made to the County from their traffic engineers.

Mayor Bryant reminded Commission of the Council of Governments meeting tomorrow at the Civic Center at 4:00 p.m.

7. DEPARTMENT HEADS' COMMENTS

Mr. Burton—informed the Commission that Attorney Barnebey is working on a contract with the Veterans of Foreign Wars (VFW)

Chief Tyler—recognized that the Department has been declaring equipment as surplus lately and informed Commission that recently some K-9 equipment was sold and the money went back to the City.

Attorney Barnebey—in regards to the soccer fields as discussed at the Workshop, title work research will cost a couple thousand dollars and he would like to know if that is the direction Commission would like to go. Mayor Bryant stated some research will be done by staff before determining if more title work research needs to be done. This discussion can be placed on a future Workshop once more research has been done.

8. MAYOR'S REPORT

Mayor Bryant sent an email to the Commission informing them of the vacancy on the Code Enforcement Board. If they know of anyone who would be interested in serving, please have them fill out a Board Member Application on the City's website and bring to City Hall.

9. COMMISSIONERS' COMMENTS

Commissioner Davis—introduced Lawrence Andress who will be running for his At-Large seat.

Commissioner Varnadore—requested Attorney Barnebey please resend the email regarding the VFW.

She questioned how the Charter Review Committee is coming along. Attorney Barnebey stated that they meet January 7th and have been discussing term limits and are reviewing the Charter section by section. Commissioner Varnadore asked Mr. Barnebey to discuss with the Committee a need for the City to have full-time Commissioners versus part-time and the criteria to be a Vice Mayor.

Commissioner Smith—stated that the lines that were painted along 2nd Avenue East are missing about 400 feet of continued line. Mr. Tusing stated he is in contact with the contractor that did the work, once he talks to them, he will let Commissioner Smith know.

Commissioner Cornwell—thanked Ms. Roberts for providing her with a copy of the Florida League of Cities legislations documents.

She commented on the County increasing their Parks budget, stating that now is the time to speak with the representatives on the County Commission regarding a pool on this side of the River.

Mayor Bryant adjourned the meeting at 7:50 p.m.

Minutes approved: January 25, 2016

James R. Freeman

James R. Freeman
City Clerk